

Verification of Completion of Plan for Re-entry

- Vestry/Bishop's Committee has met and agreed to a plan for re-opening, and a timeline for execution.

PREPARING/CLEANING/DISINFECTING

- All common spaces in the worship space have been thoroughly cleaned/or plan is in place before first service.
- Plans for ongoing cleaning and sanitizing between services and at end of day are in place. Plans for ongoing cleaning and disinfecting church between services are in place
- Adequate time between services for cleaning and disinfecting is planned.
- All non-essential items have been removed from all rooms so that there are fewer surfaces to touch.
- Per EPA recommendations, water supply has been flushed.

COMMON SPACES & FURNISHINGS

- Prayer books, hymnals, bibles, pens, information cards, etc. have been removed from pews. Plan for distribution of worship bulletins and disposal of bulletins is in place.
- Completed review and re-arrangement, if needed, of physical layout of spaces such as narthex, nave, sacristy, vesting areas, etc. to maintain physical distancing and overall safety. Clearly de-lineated markings for how physical distancing is maintained between individuals or family groups.
- Bathrooms have signage indicating one-at-a-time usage only. Supplies available in bathrooms for quick disinfecting (disinfectant wipes, hand sanitizer). Signage about personal hygiene. (handwashing, disposing of any trash)

SUPPLIES AND EQUIPMENT NEEDED

- Hand sanitizer, tissues, and waste baskets are accessible and in convenient locations.

- Face coverings are available for those who do not have them.

MEMBER/VISITOR AWARENESS & COMMUNICATION

- Entry and exiting plans created.

- Plan created to assure compliance with maximum number of people allowed.

- Signage about physical distancing, entering, exiting, maximum occupancy, hand washing, wearing of facial coverings, non-contact greetings and refraining from shaking hands or hugging is visible and posted.

- Congregation is aware of plans for their return and also know to stay home if they are sick or have been exposed to someone with COVID-19.

- Plan in place if member of congregation or visitor becomes infected with COVID-19

- Plan in place if member or visitor is ill.

- Plan in place for someone who refuses to wear a mask.

- Training has been provided to clergy, staff, and volunteers (especially greeters, altar guild, readers) in new procedures.

Worship Services

- Plans for maintaining remote/online services are in place

- If applicable, procedures for celebrating the Eucharist are in place.

- Worship bulletins have clear instructions about procedures and guidelines for entering and exiting space, greeting and passing of peace, reception of communion (if applicable), and wearing of face coverings.

- Collection boxes are accessible for pledges and donations.

- Families celebrating baptisms, wedding, funerals, and Quinceañeras are aware of guidelines and will commit to adhering to them.

We are committed to following and communicating the guidelines we have established.

_____ Congregation

_____ Rector/Vicar/Priest-in-Charge

_____ Warden

_____ Warden

_____ Date